

Agenda

August 17, 2011

Call to Order

Introduction of Commission Members

1. Adoption of Minutes of May 11, 2011 Public Meeting
 - a) Correction of Michael Chung's Title as stated on page 74
2. Budget Resolution
3. Commission Web Site
4. Open Records Officer — Kathy A. Sullivan
5. Executive Secretary — Cathy Cray Kane
6. Public Meeting Coordinator/Administrative Assistant — Barbara Janecko
7. Public Hearing Schedule : Allentown - 9/7/2011 and
Pittsburgh - 9/14/2011
8. Determination that Census Data is usable

2011 Legislative Reapportionment Commission

Resolution No. 2 A – 8-17-11

RECORD OF PRIOR MEETING

IT IS HEREBY RESOLVED that the transcript of the first Public Administrative Session of the Pennsylvania Legislative Reapportionment Commission, held on May 11, 2011, be accepted as accurate and adopted as the minutes of that proceeding, with the proviso that Resolution No. 1 B – 5-11-11 that was previously adopted is amended to reflect that the position of Attorney Michael H. Chung with the Commission is Deputy Research Counsel, as stated on page 74 of the transcript of the May 11, 2011 Public Meeting of the Commission.

2011 Legislative Reapportionment Commission

Resolution No. 2 B – 8-17-11

BUDGET

IT IS HEREBY RESOLVED that the first proposed Budget* for the operation of the Commission shall be allocated as follows:

Chairman's stipend	\$ 80,325.00
Office Rental for Chairman and Staff	\$ 37,073.00
Staff Salaries and Benefits	\$ 311,787.00
Staff Anticipated Expenses	\$ 40,000.00
Advertising	\$ 7,500.00
Expert/Consultant Fees	\$ 120,000.00
Legal Fees	\$ 800,000.00
Data processing services	\$ 10,000.00
Contingent reserve	\$ 2,453,315.00

* The General Assembly, pursuant to Act 1A of 2010 (Section 266) and Act 1A of 2011 (Section 253), appropriated a total of four million eight hundred thousand dollars to the Commission for the purposes of devising a final Legislative Reapportionment Plan for the Commonwealth of Pennsylvania.

2011 Legislative Reapportionment Commission

Resolution No. 2 C – 8-17-11

COMMISSION WEB SITE

IT IS HEREBY RESOLVED that the Commission's Internet Web Site shall become operational no later than August 18, 2011, and that the Legislative Data Processing Center serve as Webmaster.

2011 Legislative Reapportionment Commission

Resolution No. 2 D – 8-17-11

OPEN RECORDS OFFICER

IT IS HEREBY RESOLVED that Kathy A. Sullivan, Executive Director of the Legislative Data Processing Center, is appointed as Open Records Officer for the Commission pursuant to 101 Pennsylvania Code § 31.2.

2011 Legislative Reapportionment Commission

Resolution No. 2 E – 8-17-11

EXECUTIVE SECRETARY

IT IS HEREBY RESOLVED that Cathleen Cray Kane has been selected to serve as the Commission's Executive Secretary as of May 18, 2011, in accordance with Resolution No. 1 B – 5-11-11, and shall be compensated in the bi-weekly amount of \$1,923.08, but will not participate in the Commonwealth funded health benefits program, and

that Diane S. Bohr be appointed Administrative Assistant to the Chairman to replace Patricia Schafer to be paid her current annual salary plus existing benefits.

2011 Legislative Reapportionment Commission

Resolution No. 2 F – 8-17-11

PUBLIC MEETING COORDINATOR

IT IS HEREBY RESOLVED that Barbara Butterfield Janecko, valued employee of both the 1991 and 2001 Legislative Reapportionment Commissions, is appointed to assist the Commission on a part-time basis, and shall be compensated as an employee at a rate of \$250.00 per day.

2011 Legislative Reapportionment Commission

Resolution No. 2 G – 8-17-11

PUBLIC HEARINGS - SCHEDULE

IT IS HEREBY RESOLVED that the Legislative Reapportionment Commission will hold public hearings in order to elicit testimony from citizens concerning their view on reapportionment, and that the initial hearings shall take place

- 1.) Wednesday, September 7, 2011, 11:00 a.m., at the Lehigh County Government Center, 17 South Seventh Street, Allentown, Pennsylvania 18101-0240; and
- 2.) Wednesday, September 14, 2011, 12:00 p.m., at Duquesne University School of Law, 600 Forbes Avenue, Pittsburgh, Pennsylvania 15282.

2011 Legislative Reapportionment Commission

Resolution No. 2 H – 8-17-11

DATA

IT IS HEREBY RESOLVED that the latest United States Census Data Report presented by the Legislative Data Processing Center and Citygate GIS shall be accepted as “usable” and, therefore, “available” to the Commission within the meaning of Article II, Section 17(c) of the Pennsylvania Constitution as of August 17, 2011, and that any necessary refinements to the Report shall be the subject of consideration during the course of deliberations of the Commission.