

**Agenda**  
**Organizational Meeting**  
**Pennsylvania Legislative Reapportionment Commission**

**May 26, 2021**  
**4:00 – 5:00 p.m.**  
**Senate Hearing Room #1**  
**North Office Building**

1. Call to Order and Welcome
2. Resolution Regarding Appointment of Deputies
3. Selection of Chief Legal Counsel
4. Selection of Executive Director
5. Selection of Stenographer
6. Future Staff Appointments
7. Administrative Resolutions
  - a. Resolution Adopting the Financial Operating Rules of the Senate
  - b. Resolution Regarding Right-to-Know Law
  - c. Resolution Regarding Official Minutes
  - d. Resolution Authorizing Remote Participation in Meetings
8. New Business / Discussion
9. Adjournment

**Resolutions**  
**2021 Legislative Reapportionment Commission**  
**May 26, 2021**

**Resolution Regarding Appointment of Deputies**  
**Resolution #1A**

It is hereby resolved that Commission Members shall be authorized, pursuant to Article II, Section 17 (b) of the Pennsylvania Constitution, to deputize another Member of the House or Senate to participate and vote in their stead when necessary; however, no individual other than a Member of the Pennsylvania Legislature shall be authorized to serve as a Deputy with voting privileges. The Chairman of the Commission shall in no instance be authorized to deputize an individual to vote in his stead.

**Selection of Chief Legal Counsel**  
**Resolution #1B**

It is hereby resolved that Robert L. Byer is appointed Chief Legal Counsel for the Commission.

**Selection of Executive Director**  
**Resolution #1C**

It is hereby resolved that G. Reynolds Clark be appointed Executive Director of the Commission.

**Selection of Stenographer**  
**Resolution #1D**

It is hereby resolved that Ann-Marie Sweeney be appointed stenographer for the Commission.

**Resolution Adopting the Financial Operating Rules of the Senate  
Resolution #1E**

It is hereby resolved that the Commission shall adopt in full the current Financial Operating Rules of the Senate to govern expenses, personnel policies and other administrative matters.

**Resolution Regarding Right-to-Know Law  
Resolution #1F**

It is hereby resolved that the Legislative Reapportionment Commission is subject to the Right-to-Know Law as a legislative agency. It is further resolved that, until such time as the Commission has hired a staff member to fill this role, the open-records officer for the Legislative Data Processing Center shall serve as the open-records officer for the Commission.

**Resolution Regarding Official Minutes  
Resolution #1G**

It is hereby resolved that the Executive Director shall be authorized to prepare Official Minutes on behalf of the Commission, which Minutes shall be ratified, with appropriate amendments, at the next public meeting of the Commission. Copies of such official minutes shall be made available to the public, after ratification, in accordance with the Right-to-Know Law.

**Resolution Regarding Remote Meetings and Remote Participation in Meetings  
Resolution #1H**

It is hereby resolved that the 2021 Legislative Reapportionment Commission shall be authorized to conduct in-person, remote and hybrid hearings and Members of the Commission or their designated Deputies shall be authorized to participate remotely in any such hearings; and

It is further resolved that the 2021 Legislative Reapportionment Commission shall be authorized to conduct remote meetings for the purpose of discussion and to make decisions on administrative matters, such as matters relating to scheduling, personnel and budget and that Members of the Commission or their authorized Deputies shall be authorized to participate remotely in any such Commission meetings; and

It is further resolved that, for purposes of this resolution, the terms “remote” and “remote participation” shall be defined in ways that are consistent with the Rules of the Pennsylvania Senate as of the date of the adoption of this resolution.