

**MEETING MINUTES**  
**2021 PA LEGISLATIVE REAPPORTIONMENT COMMISSION**

Date and time of meeting: June 25, 2021 9:00 – 9:20 a.m.

Location: Senate Hearing Room #1, North Office Building

**AGENDA**

1. Call to Order
2. Administrative Resolutions
  - A. Administrative Assistant
  - B. Director of Administration
  - C. Executive Director
  - D. Open-Records Officer
3. New Business/Discussion
4. Adjournment

Chair Mark Nordenberg called the meeting to order at 9:00 a.m.

He then recognized the other members of the Commission in attendance in person and via Zoom:

- House Majority Leader Kerry Benninghoff – via Zoom
- Senate Democratic Leader Jay Costa – in person
- Representative Matthew Bradford serving as Deputy Commissioner for House Democratic Leader Joanna McClinton – via Zoom
- Senate Majority Leader Kim Ward – in person

Chair Nordenberg explained that this brief administrative meeting is needed to take some important steps in building the Commission staff that will support the upcoming work of the Commission. He then began the introduction of four resolutions:

#### Resolution #2A – Administrative Assistant

It is hereby resolved that Cheri M. Mizdail be appointed Administrative Assistant of the Commission and that she be compensated in the bi-weekly amount of \$2,300. She will continue to participate in the Commonwealth health and retirement benefits program.

- Motion by Commissioner Ward to adopt the resolution
- Second by Commissioner Benninghoff
- All Commissioners and the Deputy Commissioner voted Aye

#### Resolution #2B – Director of Administration

It is hereby resolved that Ann-Marie Sweeney, who was earlier appointed Stenographer of the Commission, also be appointed Director of Administration, and that she be compensated in the bi-weekly amount of \$4,780. She will continue to participate in the Commonwealth health and retirement benefits program.

- Motion by Commissioner Costa to adopt the resolution
- Second by Commissioner Ward
- All Commissioners and the Deputy Commissioner voted Aye

Resolution #2C – Salary for Executive Director

It is hereby resolved that G. Reynolds Clark, who was earlier appointed Executive Director of the Commission, be compensated in the bi-weekly amount of \$6,615. He will not participate in the Commonwealth health and retirement benefits program.

- Motion by Commissioner Ward to adopt the resolution
- Second by Commissioner Benninghoff
- All Commissioners and the Deputy Commissioner voted Aye

Resolution #2D – Appointment of Open Records Officer

It is hereby resolved that G. Reynolds Clark, Executive Director of the Commission, shall also serve as Open Records Officer for the Commission.

- Motion by Commissioner Costa to adopt the resolution
- Second by Commissioner Benninghoff
- All Commissioners and the Deputy Commissioner voted Aye

During New Business/Discussion, Chair Nordenberg expressed sincere appreciation to House Parliamentarian Clancy Myer and Commissioner McClinton for their assistance in securing the office space that will be the location of the Commission office. He also expressed his gratitude to Brent McClintock, Executive Director of the Pennsylvania Legislative Data Center, for his professional support in getting the electronic equipment procured and set up in the office as well as his help on getting the Commission's website fully functional. Chair Nordenberg said that the website is being designed to make the process as convenient as possible to enable citizens to submit suggestions to the Commission.

Chair Nordenberg also stated that he is very pleased with staff that has been assembled to date. He noted that he will be adding someone with mapping and map assessment expertise and hopes to bring a recommendation to the Commission in July for filling that position.

Chair Nordenberg also announced that the Commission intends to conduct a series of public hearings in July and early August. He noted that technology will allow for remote participation in these hearings and that timely notices will be posted before each hearing.

With no other business or comments, Chair Nordenberg adjourned the meeting at 9:17 a.m.